

In accordance with the provision of § 49 Act. no. 111/1998 Sb. on higher education institutions and on amendments and supplements to some other acts (The higher education act), in the currently valid version, and with corresponding provisions of the Status of J. E. Purkyně University in Ústí nad Labem and the Status of the Faculty of Social and Economic Studies of the J. E. Purkyně University in Ústí nad Labem

**DEAN OF THE FACULTY OF SOCIAL AND ECONOMIC STUDIES
OF THE J. E. PURKYNĚ UNIVERSITY IN ÚSTÍ NAD LABEM DECLARES**

ADMISSION PROCEDURE

for Ph.D. study programme
Economic Policy and Public Administration,
specialization
Applied Economy and Public Administration

for academic year 2018/2019

**Approved by the Academic senate of the Faculty of Social and Economic Studies
of the J. E. Purkyně University in Ústí nad Labem, on 8th March, 2018.**

Moskevská 54, 400 96 Ústí nad Labem
phone: 475 284 611

www pages: fse.ujep.cz

Conditions for admission procedure

The specialization is opened both in full-time and combine forms of studies with the standard study length of 4 years. After successful graduation the graduate will be awarded the title Ph.D. Five applicants are supposed to be accepted.

I. Applications

For being enrolled in the entrance procedure, it is necessary, till **6th July, 2018**:

- a) to hand in an electronic application form via the university information system STAG, accessible here: <https://portal.ujep.cz/portal/studium/uchazec>;
- b) to pay the fee of 500 CZK for the administration related to the admission procedure according to the instructions provided in STAG;
- c) Send by post or pass on personally an officially certified copy of the diploma a declaration of the successful accomplishment of a master study programme^[1] (post sending to the address of the study department to the hands of Bc.Lenka Petlakova) ; in case of foreign tertiary education proceed according to § 48 Act no. 111/1998 Sb., on higher education institutions and on amendments and supplements to other acts.
- d) to send the following two documents to jan.slavik@ujep.cz in PDF format in English:
 - i. **Curriculum Vitae** including publications and other creative activities (preferably with internet links);
 - ii. **Doctoral project** – text ranging from 3-5 pages with references to current international scientific literature unambiguously defining: a) problem area, b) aim of the research, c) methodological approach. Project should also contain candidates for supervisors, in case they are known to the applicant.

II. Requirements for acceptance

Applicants will be accepted on the basis of admission committee recommendations based on the assessment of the CV and the doctoral project.

Criteria for acceptance are set as follows:

- The quality of the doctoral project will be assessed on the scale with 0-10 points.

For the acceptance of the applicant at least 5 points are necessary.

In case of a higher number of applicants, their rank, drawn up by the committee on the basis of the above mentioned criteria, is decisive. The applicants will be informed about the results of the admission procedure and dates for enrolment by August 31st, 2018.

Inquiries and information

All inquiries on the study description and details about the admission procedure are to be sent to the vice-dean for research jan.slavik@ujep.cz.

Students with specific educational needs

Applicants with specific educational needs are advised to contact the University centre of support for students with specific educational needs - UCP UJEP.

Contact person: Mgr. Lucie Vinterová, DiS.

phone/sms: (+420) 702 202 477

e-mail: lucie.vinterova@ujep.cz, web: bezbarier.ujep.cz

¹ In case the applicant has not got the diploma yet, he or she is to submit a confirmation about the successful accomplishment of master degree studies issued by the corresponding faculty.